

DRINKSTONE PARISH COUNCIL

MINUTES

of an Ordinary Meeting of the Council held on
Monday 4th February 2019

Present: Cllrs Cousins, Hembra, Moss, Schofield

Attending: District Council Ward Member Cllr Penny Otton
Parish Clerk Mrs Hilary Workman

3 members of the public

19.02.01 **Noted:**
Apologies for absence were received from Cllrs Lambert, Thurlow & Youngs.

Cllr Schofield was appointed to chair the meeting on this occasion.

19.02.02 **Noted:**
That Cllr Moss recorded a declaration of Disclosable Pecuniary interest in respect of Agenda Item 19.02.13.

That there were no other Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and no additions and/or deletions to the Council's Register of Interests.

19.02.03 Resolved:
That the Minutes of the Parish Council meeting held on 7th January 2019, as tabled, be agreed as a true record.

19.02.04 **Noted:**
Correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.

- 4.1 Connecting Communities – the meeting asked the Clerk to arrange for this information to be made available on the Parish Council website.
- 4.2 Babergh & Mid Suffolk District Councils
 - 4.2.1 Draft MSDC Housing Land Supply Position Statement Consultation – the meeting asked the Clerk to contact MSDC and ascertain if an extension might be granted so that the matter could be considered at the March meeting.
 - 4.2.2 Communities Strategy Consultation - the meeting asked the Clerk to contact MSDC and ascertain if an extension might be granted so that the matter could be considered at the March meeting.
 - 4.2.3 Paperless Billing Campaign – the meeting noted that the information had been shared though the Website.
 - 4.2.4 Town & Parish Liaison meetings 2019 & Funding Event
 - 4.2.5 Spring Litter Pick – no action was determined.
- 4.3 Suffolk Constabulary – SNT Newsletter (circulated) – the meeting asked the Clerk to re-circulate this information. The Clerk asked Councillors to advise if they wished to attend in order that Suffolk Constabulary may be advised of numbers.
- 4.4 Civic Voice survey – no action was determined.

Signed: Daphne Youngs

Date: 4th March '19

- 19.02.05 **Noted:**
The following reports and matters arising;
- 5.1 A written report from District and County Council Ward Member Cllr Penny Otton (*circulated*) who further reported that:
- 5.1.1 It had not been possible to call in SCC's decision to cut grant funding to the CAB to the Scrutiny Committee.
- 5.1.2 Cllr Otton urged the Parish Council to consider and respond to the consultation on the draft Community Strategy.
- 5.2 An oral report from Cllr Schofield noting that:
- 5.2.1 Re-instatement of three missing footpath signs was in hand.
- 5.2.2 Footpaths were being surveyed as part of the Neighbourhood Plan.
- 5.3 A written report from Cllr Hembra (*circulated*).

- 19.02.06 **Noted:**
That when any public comment or questions were invited on any Agenda item, a local resident reported that Dog fouling had been noticed on the Cross Street footpath.

- 19.02.07 **Noted:**
- 7.1 That digital banking arrangements for the Parish Council accounts was progressing and that the Clerk would make arrangements to add authorised signatories to the accounts.
- 7.2 The Clerk had attended a training course on GDPR and an Elections Briefing in January, and was scheduled to attend a training course on Annual Accounts and Returns the following day.
- 7.3 Updates from SALC Briefing (*circulated*)
- 7.4 That work to access onto The Cricket as reported (Minute No 19.014.5 referred) had been completed and Cllr Youngs had advised the resident who had raised the issue.

- 19.02.08 **Noted:**
The authorised payments listed below:

	Description	£	Santander Chq No.
8.1	ICO Data Protection Fee	£40.00	222006
8.2	Mid Suffolk District Council – Play inspections #2000074860	£58.45	222007
8.3	HMRC	£37.80	222008
8.4	Clerk Salary Period 9	£171.60	222009

- 19.02.09 **Resolved:**
That the payment of Quarter 3 expenses incurred by the Clerk in the sum of £36.21 be authorised for payment.

- 19.02.10 **Noted:**
The current account balances and reconciliation, as scheduled, and the Chairman's confirmation that they were supported by relevant Bank Statements.

- 19.02.11 **Noted:**
That there were no planning results notified by MSDC at the time the agenda had been published.

Signed: Daphne Youngs

Date: 4th March '19

- 19.02.12 **Noted:**
Planning applications as notified by MSDC for comment:
Cllr Moss left the room for the duration of this item.
- 14.1 **DC/19/00349** – – Householder Planning Application
Erection of side extension to enlarge kitchen and create boot room
Barcocks Barn, Garden House Lane, Drinkstone, Bury St Edmunds IP30 9FJ
Councillors determined to support the application.
- 19.02.13 **Resolved:**
That Drinkstone Parish Council make known to the Corporate Manager, Growth & Sustainable Planning, at Mid Suffolk District Council its views on the Planning application on this agenda.
- Noted:**
Cllr Moss re-joined the meeting.
- 19.02.14 **Noted:**
That the Clerk reported that MSDC had issued a Decision Notice advising refusal of application DC/18/05249 - Land To The North Of Street Farm Beyton Road Drinkstone Bury St Edmunds Suffolk IP30 9SR, which the Parish Council had objected to (**Minute 19.01.14.1** refers) at its January meeting.
- There were no other planning matters for information, to be noted or for inclusion on a future agenda.
- 19.02.15 **Noted;**
That a report on progress towards producing a Neighbourhood Plan for Drinkstone be deferred to the March meeting of the Parish Council.
- 19.02.16 **Noted:**
16.1 A written report from the Clerk (circulated) advising progress on the sale of Council Land adjacent to the playing field.
- Resolved:**
16.2 **That two Councillors be authorised to Execute the deed of transfer for the sale of land adjacent to the Playing field on behalf of the Council, witnessed by the Proper Officer.**
- 19.02.17 **Noted:**
17.1 A written report from the Clerk (circulated) on progress towards the registration of Parish Lands with Land Registry.
- Resolved:**
17.2 **To appoint John Casson to undertake valuations of the 3 parcels of Parish Land identified in report at 16.1 for the purpose of establishing the fees liable to HM Land Registry on application for Registration of the Lands, at a cost of £550 plus VAT.**
- 17.3 **To appoint Greene & Greene Solicitors to undertake and complete the process of Registering 3 parcels of Parish Lands, as identified in report at 16.1, with HM Land Registry at a cost of £1500 plus VAT.**

Signed: Daphne Youngs

Date: 4th March '19

19.02.18

Noted:

18.1 A written report by the Clerk (circulated) on General Data Protection Regulations (GDPR).

Resolved:

18.2 To subscribe to Local Council Public Advisory Service at a cost of £50.00 for one calendar year to provide a stand-alone Data Protection Officer.

19.02.19

Noted:

A written report from the Clerk (circulated) advising on Parish and District Elections to be held in May 2019. The meeting asked the Clerk to clarify where nomination papers were to be submitted.

19.02.20

Noted:

That when any Public Comment or Questions on any matter of Council business was invited, there was none.

19.02.21

Noted:

That when any other Council business for information, to be noted or for inclusion on a future agenda was invited there was none.

19.02.22

Noted:

That the scheduled date for the next meeting was Monday 4th March 2019 beginning at 8.00pm in the Village Hall.

19.02.23

Noted:

The meeting closed at 8:48pm.

Signed: Daphne Youngs

Date: 4th March '19